

COPIER ACQUISITION

Purchase vs. Lease



	Category	Lease	Purchase
FINANCIAL CONSIDERATIONS	Investment	Payments spread over lease term	One-time capital expense
	Budget Impact	Easier to align with annual operating budgets	Requires large up-front capital budget
	OpEx / Depreciation	Payments are OpEx with no depreciation	Asset can be depreciated (if relevant)
TECHNOLOGY AND SERVICE CONSIDERATIONS	Technology Lifecycle	Regular upgrades with most current technology options.	Outdated technology can mean security risks.
	Maintenance and Service	Current model parts availability guaranteed.	Risk of equipment not supported by manufacturers if held too long.
	Flexibility	Standardized replacement cycles – easy to upgrade, downsize, or add devices.	Risk of equipment not matching current day needs when held for long periods of time.



ADDITIONAL OPERATING IMPACTS

- ▶ **COST OF DOWNTIME:** A 10-year-old copier may still run, but how often does it jam, need parts, or frustrate users? That loss in productivity is real cost—just not on paper.
- ▶ **IT & SECURITY CONCERNS:** Aging devices lack modern firmware, cybersecurity updates, and secure print capabilities. Leasing keeps them current, compliant, and secure.
- ▶ **ENVIRONMENTAL IMPACT:** Older devices are less energy efficient. Leasing newer machines helps meet sustainability goals.
- ▶ **FISCAL RESPONSIBILITY OPTICS:** Leasing shows a commitment to operational efficiency and modernization—important when budgets are scrutinized or audited.

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